



CONTACT

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SUMMARY

A Licensed Professional Teacher who is up for challenges with working in different fields . Ready to build a career that offers opportunities for growth coupled with skills and experience.

SKILLS

- Good communication skills
- Basic computer skills
- Adaptability
- Interpersonal skills
- Self motivated

QUALIFICATIONS

Passed the Licensure Examinations for Teachers

EDUCATION

- 2016 Southern Christian College
- 2009 Presbitero High School
- 2005 Presbitero Central Elementary School

EXPERIENCE

April 2024 Customer Service Representative
TELUS INTERNATIONAL PHILIPPINES

- Assists patients set appointments for their exams;
- Communicates with patients and referring physicians regarding patients’ concerns on their exams;
- Schedules patients with the correct exam ordered by referring physicians;
- Transfers patients to correct department to be assisted correctly (i.e .. Spanish , Out of Scope exams);

November –December 2023 Field Enumerator/Interviewer
IDINSIGHT PHILIPPINES—DEPARTMENT OF HEALTH

- Coordinates with the LGU and Barangays ;
- Conduct In Person interviews with respondents identified from different clusters;
- Gather/ collects correct and reliable data from respondents;
- Encodes only correct and reliable data based on respondents’ response ;
- Submits correct and reliable data to the management.

July—August 2023 Project Facilitator/ Interviewer
ADVOCATES FOR DEVELOPMENT MANAGEMENT AND SUSTAINABILITUY INC.—SAVE THE CHILDREN PHILIPPINES

- Coordinates with the MSWDO;
- Coordinates with the Barangay Focal Persons for Child Protect Program;
- Conducts Focused Group Discussions with specific group of people;
- Assists respondents in answering google forms/ questionnaires;
- Ensures confidentiality with the data gathered;
- Submits correct and reliable data to the management.

March– April 2023 Field Enumerator/ Interviewer
ORIENT INTEGREATED DEVELOPMENT CONSULTANTS INC– DTI XII RAPID GROWTH PROGRAM

- Coordinates with municipalities, barangays, and farmers organizations to conduct interviews;
- Visits remote areas to conduct interviews to identified respondents;
- Communicate with/interviews farmers listed on identified farmers organization regarding their farms, crops, harvest, expenses, income and the like;
- Gather correct and reliable data from respondents;
- Encodes/inputs correct data on the Survey CTO;
- Submits correct and reliable data to the management;

March—June 2022 Substitute Teacher I
TIGBAWAN ELEMENTARY SCHOOL— DepEd

- Prepares Daily Lesson Plan;
- Checks and monitors students attendance and performance ;
- Implements/ practices the importance of following the Covid-19 safety protocols;
- Communicates with parents regarding students performance;
- Organizes school programs;
- Meets with other faculties, parents and other stakeholders concerning schools activities and others;
- Provides/submits necessary documents to the management.

November 2017-November 2018 Customer Service Representative
IBEX GLOBAL PHILIPPINES SOLUTIONS INC.

- Assists customers from the US and Canada concerning their Western Union transactions like Money Transfer and Money Order ;
- Ensures to gather correct data from the customers to avoid inconvenience with their transactions;
- Transfers customers to appropriate department.

June 2017-September 2018 Classroom Facilitator/SPED Teacher
VEDRUNA FOUNDATION INC– SEIBO COLLEGE

- Prepares daily lesson;
- Gives interactive activities for active learning;
- Checks and monitors students attendance and performance ;
- Discusses with parents intervention for learners performance;
- Communicates with parents regarding students performance;
- Organizes school programs;
- Meets with other faculties, parents and other stakeholders concerning schools activities and others;
- Provides/submits necessary documents to the management.

REFERENCES

Stephanie Pio Miguel
Project Coordinator
Orient Integrated Development
Consultants
stephaniemguel1994@gmail.com

Donna Marie Elizabeth Doong
Regional Coordinator
IDinsight Philippines
dmelizabethdoong@gmail.com
09058878810

Jonathan Grande
School Principal
Tigbawan Elementary School
Jonthan.grande@deped.gov.ph
09469981828

June 2016-April 2017 Classroom Adviser/ Subject Teacher
NOTRE DAME OF PIGCAWAYAN INC.

- Prepares daily lesson;
- Gives interactive activities for active learning;
- Checks and monitors students attendance and performance ;
- Discusses with parents intervention for learners performance;
- Communicates with parents regarding students performance;
- Organizes school programs;
- Meets with other faculties, parents and other stakeholders concerning schools activities and others;
- Provides/submits necessary documents to the management.