**ARIEL S. TOLENTINO**

Attached 2x2 picture, white background, corporate attire

Purok 1, Sillawit, Cauayan City, Isabela, Philippines 3305

EMAIL: arieltolentino1127@gmail.com

CP# 09269383623

VIBER# 09269383623

Skype ID. live:.cid.9637d1cdb700a9d7

**PERSONAL DATA**

Citizenship : Filipino

Birthdate : July 11, 2001

Birthplace : Bagutari, Stotomas, Isabela

Age : 23 years old

Gender : Male

Civil Status : Single

Religion : Roman Catholic

Father’s Name : Arnold B, Tolentino

Mother’s Name : Mylin S, Tolentino

**QUALIFICATIONS AND SKILLS**

* Computer Literacy
* proficient in Microsoft Office especially in Excel
* Good oral communication skills
* Customer Service Representative Skills
* Adaptability
* Marketing & Organization

**RECOGNITION/SPECIAL AWARDS RECEIVED**

* **Cauayan City National High School (CCNHS)
Junior/Senior High School
Graduated With honor
2013-2019**

**Account Officer/Book keeper**

KABUHAYAN AT PABAHAY TUNGU SA IKAUUNLAD MULTI PURPOSE COOPERATIVE (KAPATIDCO)

O.H Building 3rd, floor, San Fermin, Cauayan City Isabela.

Date started: February 13, 2024 – January 14, 2025

* **Call Center Agent**

 NBA LEAGUE SUPPORT CENTER- Virtual assistant
 VOICE AND CHAT SUPPORT

 Date started: August 2, 2022 – NOVEMBER 19, 2023

**EDUCATIONAL BACKGROUND**

**College:**

 **Program:** Bachelor of Science in Business Administration mojor in finance

 **School**: Isabela State University, Cauayan Campus

 **Address:** San fermin, Cauayan City, Isabela

 **Year graduated:** August 6, 2024

**Secondary**:

**Senior High School**:

 **School**: Cauayan City National High School

 **Address**: Turayong, Cauayan City, Isabela

 **School Year attended:** 2017- 2019

  **Achievement:** With Honor

**Junior High School**:

 **School**: Cauayan City National High School

 **Address**: Turayong, Cauayan City, Isabela

 **School Year attended**: 2013-2017

 **Achievement**:With Honor

**Elementary**:

 **School**: Sillawit Elementary School

 **Address**: Sillawit Cauayan City Isabela

 **School Year attended**: 2007-2013

**CHARACTER REFERENCES**

**Character References:**

**Mr. Edgar D. Zara**

**Chairperson**

KABUHAYAN AT PABAHAY TUNGU SA IKAUUNLAD MULTI PURPOSE COOPERATIVE (KAPATIDCO)

O.H Building 3rd, floor, San Fermin, Cauayan City Isabela.

09175269446

**Ms. Leonor Gutierrez**

**Cashier**

KABUHAYAN AT PABAHAY TUNGU SA IKAUUNLAD MULTI PURPOSE COOPERATIVE (KAPATIDCO)

O.H Building 3rd, floor, San Fermin, Cauayan City Isabela

09949628850

In case of emergency please contact:

**Mylin S. Tolentino**

Purok 1, Sillawit Cauayan City Isabela

09059542689

 *I further certify that the foregoing entries are true and correct to my own knowledge.*

 **ARIEL S, TOLENTINO**

 Signature